

ARMS

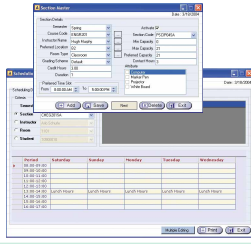
Academic Records Management System



*An Ultimate Solution for the Administration and
Mangement of Educational Institutions*

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Scheduling



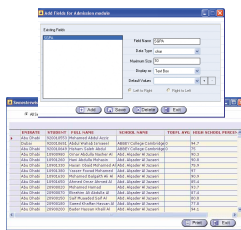
- * Maintains Space Inventory of rooms (e.g. room type – class / chemistry lab / computer lab/etc, max seating capacity, preferred & max capacity, available equipment – overhead / computer / whiteboard, Miscellaneous note, etc).
- * Creation of courses, sections, Instructors. based on the anticipated number of students (for that particular course or lab) and the preferred maximum capacity per class.
- * Auto generation of scheduling based on scheduling parameters.
- * Allow editing of schedule and make any changes and checks the conflicts.
- * Allows multiple semester scheduling. * Section Wise Scheduling.
- * Instructor Wise scheduling. * Student Wise Scheduling.
- * Room wise Scheduling. * Search for free instructor/room at any given time.

Administration

- * A complete plan of study will be offered for different programs and different semester.
- * Allow creation of an Academic Calendar (12 months) taking into account known academic requirements, anticipated holidays and sessional dates. This Calendar can be divided into two or more sessions (semesters), as required.
- * Provides multiple level of study (e.g. Short-term course Certificate, Undergraduate



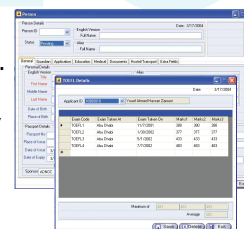
Admission



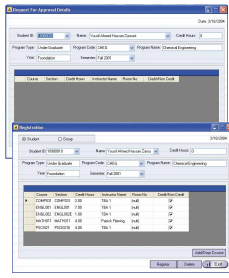
- * Ranking Application (filtering and admitting the students based on TOEFL / GRE marks or any other criteria).
- * Allow Changing Applicant's Status (from 'Pending' to either 'Admitted' or 'Refused'), based on certain pre-defined criteria.
- * Generate 'Offer of Admission', when all the required criteria for admission are met.
- * Maintain record of system generated correspondence.
- * Record Miscellaneous Notes (free text search would be preferred).
- * Suggest a sequence of courses to a new student (with reference to the selected degree / program requirements).
- * Screen Designer will help in adding Any number of user defined fields with in the existing admission screen.
- * User definable documents and certificate designers which will prints ID Cards with photograph an any other certificate.
- * Unlimited user definable reports can be generated with the powerful report writer to extract students information depending upon various queries.

Application

- * Records all the personal, contact, and guardian information.
- * Records TOEFL and GRE marks.
- * Record list of the Documentations received, supports scanning and saving into files.
- * Records previous school / college details. * Records medical status.
- * Records proposed plan of study. * Record the Program(s) of interest (e.g. Petroleum, Mechanical, etc.).
- * Record Program Level sought (e.g. Short-term course Certificate, Undergraduate Degree, Graduate Degree).
- * Records documents submitted & stores scanned documents.
- * The system tracks both inquiries and applications originating from a variety of sources.



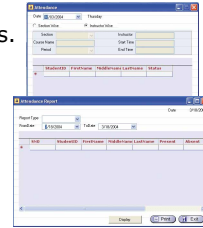
Registration



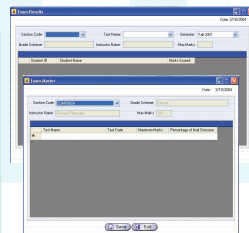
- * Suggest a sequence of courses to a new student (with reference to the selected degree / program requirements).
- * Request for registration by the student. * Advisor approval.
- * Allow registration for only those students who have 'advisor approval' .
- * Set session registration dates (begin/end dates, course add/drop dates, drop only deadline, Grades reporting deadlines).
- * Produce Course Catalogue (session's timetable) with Course Code, Course Name, Credit Value, Meetings by day and start / end times, Room No., Instructor's name, Enrolment restrictions (e.g. level within degree / program).
- * Foundation Registration. * Allow creation of 'blocks' of courses/labs for Foundation Program.
- * Non Foundation Block Registration. * Single Registration.
- * Student can request for add/drop courses through Web.
- * All the above Registrations are done considering the following constraints Co requisites;

Attendance

- * Allow instructor to record daily attendance for each student in each class.
- * Monitor lateness and absenteeism.[Certain consecutive occurrences of lateness equals an absence].
- * Identify students requiring warnings based on the minimum attendance requirements of each class.
- * Maintain record of 'warning letters' (along with the corresponding periods of absences) issued to the students based on their attendances.
- * Generates reports section wise/student wise filter on any given condition like students having less than 60% of attendance in Eng1A.
- * Generate end-of-session status based on GPA and / or other pre-defined variables (e.g. no assessment, in good standing, probation, suspension for a period, termination).
- * Record student's request for graduation at the end of current session.
- * Electronically audit academic records of the concerned student to determine if all programs/ degree requirements have been met. If not, provide a list of the unsatisfied requirements.
- * Generate GPA and CGPA reports. * Produce Graduation/ Diploma Certificate.



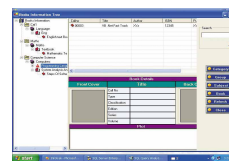
Academics



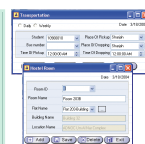
- * Allow multiple grading schemes (e.g. certificate, foundation, undergraduate, graduate, non-credit, etc.). Certain students may be simultaneously be enrolled into more than one.
- * Ability to customise 'grading system' per subject per course and per semester.
- * Allow a combination of grade reporting (e.g. numerical, textual, notational).
- * Record transfer credits from prior learning assessment.
- * Track total credits / credits hours completed.
- * Generate end-of-session status based on GPA and / or other pre-defined

Library

- * Maintains complete Books Database.* Supports D.V. Decimal System.
- * Library card Generation.* Books Issue / Return. * Books Reservation.
- * Journal (non Issue able books).
- * Generates Book History (All transactions of the book in given dates).
- * Generates Student History (All transactions of the student in given dates).



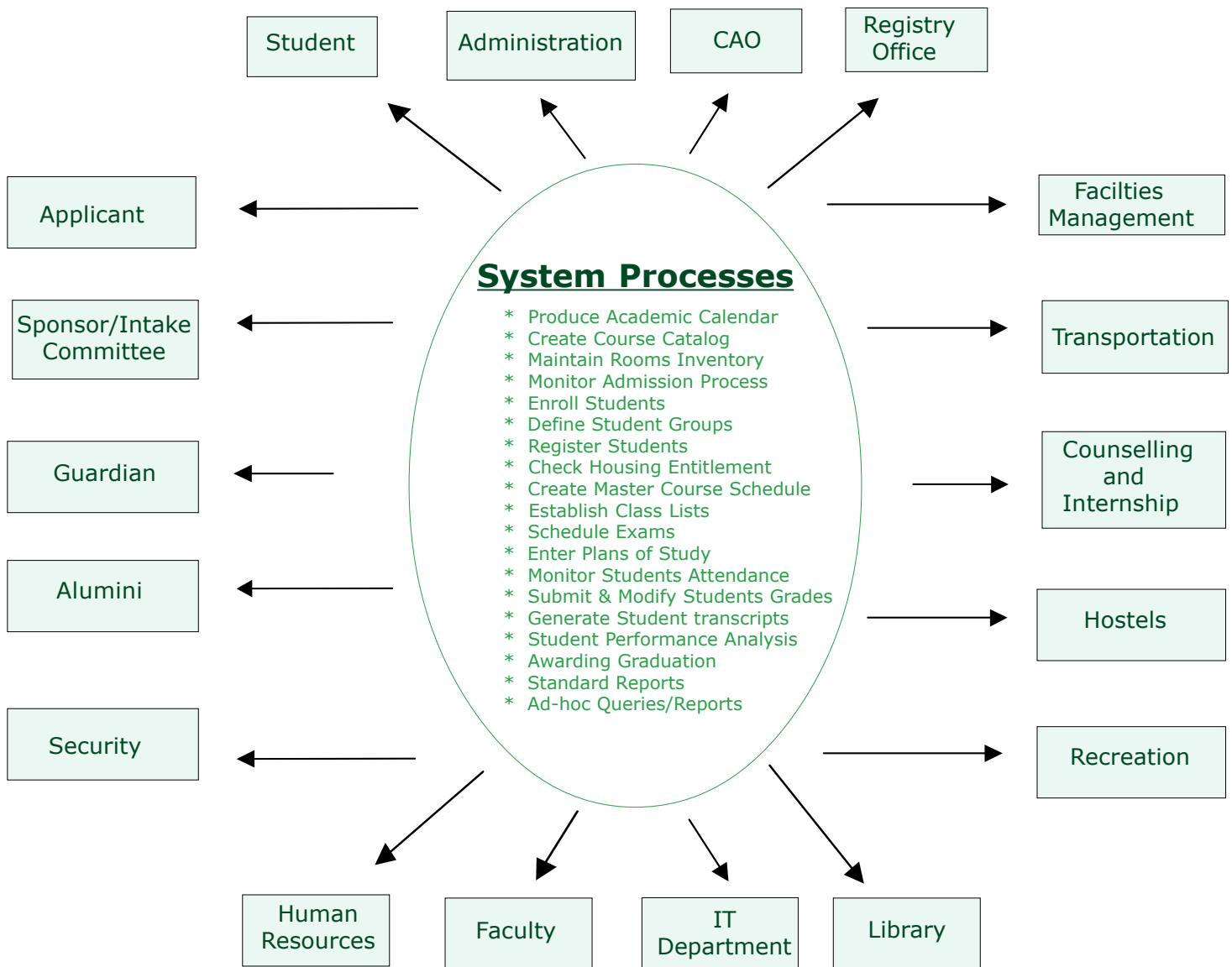
Hostel & Transportation



- * Record Hostel Details (e.g. Hostel name, Room no., etc.).
- * Student Allocation.
- * Determine daily/weekly transportation requirement of each student based on his home address in or outside (for weekly/daily).
- * Record residents' 'entry/exit' time for Hostel.

ARMS

An Overview



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